

# Job Descriptions



## Hyphen Regional Director | Qualifications:

- A member in good standing of a UPC church
- Interested in reaching and learning about reaching Young Adults of the UPCI
- Able to connect to Pastors and local churches the vision of Hyphen
- Able to work on a team and display teamwork
- Be available to speak for Hyphen
- Able to work on tasks complete tasks

### Responsibilities:

- Compile three resources a quarter from local churches in your region and send them to the web site.
- Act as a liaison of the GYD and National Young Adult coordinator in your region.
- Connect with Youth Presidents within your region to provide resources from Hyphen.
- Write one article a quarter in the area of young adult ministry.

## Hyphen Administrator | Qualifications:

- A member in good standing of a UPC church
- Interested in reaching and learning about reaching Young Adults of the UPCI
- Able to connect to Pastors and local churches the vision of Hyphen
- Able to work on a team and display teamwork
- Able to work on tasks complete tasks

### Responsibilities:

- Work with director to set deadlines for resources and article procurement.
- Set deadlines for RD follow-up
- Hyphen newsletter
- Be available to speak for Hyphen
- Write one article for Hyphen web site

# Job Descriptions...continued



## Hyphen Young Adult Liaison — Special assistant to the director | Qualifications:

- A member in good standing of a UPC church
- Interested in reaching and learning about reaching Young Adults of the UPCI
- Able to connect to young adults the vision of Hyphen
- Able to work on a team and display teamwork
- Able to work on tasks complete tasks

### Responsibilities:

- Build a network of 1000 Young Adults on our Facebook page
- Build a list of Young Adult resources for director
- Oversee the Hyphen Facebook page